



# Buckland & Chipping Parish Council

Clerk: Colin Marks

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## MINUTES OF BUCKLAND & CHIPPING PARISH COUNCIL MEETING No. 315

Monday 4<sup>th</sup> July 2022, 7.30pm, St Andrew's Church, Buckland

Cllr Jeff Kenyon (Chair) (JK)\*

Cllr Penny Newman (PN)\*

Cllr Aubrey Holt (AH)\*

Cllr Robert Arkle\*

Cllr Jennifer Makewell (JM)\*

Cllr Helen Dauris\*

\* Denotes present

Also attending: 3 members of the public, Cllr Jeff Jones, Henry Moore of the CCT

Clerk: Colin Marks, Clerk to Buckland & Chipping Parish Council

### ACTION

The Chairman opened the Meeting at 7.30 pm

#### 315.01 Apologies for absence

Councillors: None – all present

Other apologies: PCSO Paul Dearman, Cllr Stan Bull

#### 315.02 Declarations of Interest and dispensation requests

Interests: Cllrs Jeff Kenyon, Helen Dauris and Robert Arkle all declared interests in that certain Jubilee event expenses were to be approved for reimbursement.

Dispensations: None requested

#### 315.03 Approval of Minutes

1. **RESOLVED: that the Minutes of Annual Parish Council Meeting 313, held on 9<sup>th</sup> May 2022 be approved as drafted.** The Chairman signed the Minutes. Clerk/JK

2. **RESOLVED: that the Minutes of Parish Council Meeting 314, held on 9<sup>th</sup> May 2022 be approved as drafted.** The Chairman signed the Minutes. Clerk/JK

3. Received: Draft Minutes of the Annual Meeting of the Parish Electorate, held on 9<sup>th</sup> May 2022. To be approved by electors attending the AMPE meeting in 2023 Clerk

#### 315.04 Police Report

The Chairman read the following brief report sent by PCSO Paul Dearman:

*Buckland and Chipping Parish Council Meeting 4th July 2022*

*Crimes and incidents since last meeting (5<sup>th</sup> May – 3<sup>rd</sup> July 2022):*

*2 crimes reported*

*OWL:*

*21 new OWL registrations in Buckland and Chipping*

*General messages across East Herts:*

*New 999 service for British Sign Language users*

*Buckland and Chipping specific messages:*

*None*

*What we've been doing Updated priorities May to July 2022:*

*Weekend speed checks in Chipping*

*Visit to Woodview Children's Home*

*Upcoming events:*

*Priority setting forum 8<sup>th</sup> July 21.00H*

It was agreed to include a standing item in alternate Newsletters inviting parishioners to join Neighbourhood Watch.

#### 315.05 Finance

1. **Accounts: 1<sup>st</sup> May - 30<sup>th</sup> June 2022**

<b>Accounts summary to 30 June 2022</b>	<b>£</b>
<b>Opening cashbook balance 1 May</b>	<b>23,203.63</b>
Income to 30 June	3,164.32
Expenditure to 30 June	<u>3,654.87</u>
<b>Cashbook balance 30 June</b>	<b><u>22,713.08</u></b>
<b>Reconciled bank balance at 30 June</b>	<b><u>22,713.08</u></b>

**RESOLVED: To approve the 30<sup>th</sup> June 2022 accounts statement**

**2. RESOLVED: To approve the 30<sup>th</sup> June 2022 cashbook and bank reconciliation**

Clerk

**3. Budget vs Actual performance to 4<sup>th</sup> July 2022**

The Clerk provided an itemised statement of the budget vs actual performance to 30<sup>th</sup> June 2022. Summary:

Income Budget £11,250; Income to date £7,667.

Net expenditure budget £11,200; net expenditure to date £6,566

There is an unused £50 petty cash float.

The income and expenditure are both within budget

Clerk

It was unanimously **RESOLVED to accept the financial performance statement.**

**4. Approval / ratification and signing of cheques for payment**

*All expenditure made under the General Power of Competence*

Chq	Payee	Item	£	VAT incl
1086	J Kenyon reimburse	Event refreshments	356.24	
1087	M Webb	Bus shelters May/June 3 of 6	80.00	
1088	S Hall	Buckland litter pick June/July 4 of 6	190.00	
1089	Dale Holt	Chipping litter pick June/July 2 of 6	190.00	
1090	Clerk reimburse	Prontaprint Newsletter July	56.00	
1091	Clerk C Marks	Expenses June/July	66.14	
1092	Frank Cooper & Son	Grasscutting	816.00	136.00
1093	Clerk Reimburse	Printer ink (Cartridge Monkey)	83.56	13.92
1094	Robert Arkle	Event expenses	30.40	
1095	Helen Dauris	Event expenses	16.60	
		Recoverable VAT included		149.92

**RESOLVED: to approve the payments as listed.**

Clerk

**5. Audit: Annual Governance and Accountability Return (AGAR) 2021/22**

Update report: AGAR submitted to PKF Littlejohn within the required deadline and receipt acknowledged.

**315.06 PLANNING**

**New Planning Applications:**

None

**Decision Notices**

None

**Other planning matters and late applications received**

None

**315.07 Correspondence – noted as per the agenda, for information only:**

Herts PRoW: re Dawes Lane debris clearance

EHC: Standards Committee

**315.08 Parish matters**

**Highways**

Dawes Lane: The clearance of further debris has been completed.

#### **River Rib Project**

It was agreed to invite FORQ to give a short address to the September meeting.

Clerk

#### **St Andrew's Church and Churchyard**

Matters raised with the CCT update: Henry Moore of the CCT was in attendance and gave a very helpful report. The lighting issues are understood and LBC consent will be sought as appropriate. Scaffolding would be required and assessed in the next few weeks. It was acknowledged that the replacement iron grating now in place has some political issues, but that it is far better and safer than the plywood board that had been used as a temporary measure. If anything, the grating would have better left unpainted to blend in with the surroundings.

The possibility of opening up the tower, together with bell ringing, will be considered at a CCT meeting later in the week.

Cllr Jeff Kenyon said he wanted to set up a Friends of St Andrew's working group (FOSA) to explore ways to utilise the church as a community resource and focal point. It was agreed the Group comprise Cllrs Jeff Kenyon, Helen Dauris, and Jen Makewell. Mr Moore said the CCT has a kit on how to form such a group.

FOSA

Mr Moore said he would support anything that can be legally done on the church premises, including "Champing" and music/ arts events. He has contacts that could help take plans further. Mr Moor also suggested that other CCT churches have very successfully installed eco-toilets (citing Little Bromley as an example), taking advantage of Travis Perkins' provision of the loos at "give-away" prices and housing them in plastic sheds that can be purchased from Amazon at a fraction of the costs for purpose built toilets. FOSA to follow up.

Improvements to church lighting: As discussed above.

St Andrew's two War Memorials refurbishment: FOSA to explore organising a working group for the work.

FOSA

Maintenance of the bridleway to the church.

HCC have confirmed this is not part of their Footpath network responsibility. Frank Cooper & Son Ltd are being asked what the cost would be to keep the brambles and overgrowth in check a couple of time a year. It was suggested that the PCC might consider contributing 50/50 to the cost.

Clerk/  
FOSA

#### **Acquisition of Water Wheel land:**

Since the acquisition of the land has not been able to be successfully pursued, including the land as part of the Frank Cooper and Son Ltd regular maintenance programme is being explored.

Clerk

#### **Queen's Green Canopy initiative**

Cllr Aubrey Holt to propose a tree planting plan at the September 2022 Council, meeting.

AH

Buckland phone box: Cllr Aubrey Holt to provide some suggestions as to how best present the parish information in the kiosk.

AH

Parish Information boards (Buckland in particular): The Chairman to check with Tony Spearman if he would look at the boards and the sign to the Church to see what can be done to refurbish them.

JK

Buckland bus shelter (southbound) damage to glass. The Clerk to check who replaced the glass last time it was damaged and to get a quote.

Clerk

The Countyman: notice of proposed sale.

**RESOLVED: That the Parish Council makes its interest known to the EHC Asset of Community Value panel in order to trigger the 6-month moratorium.**

Clerk

### **315.09 Events**

#### **QEII Platinum Jubilee, 5<sup>th</sup> June 2022**

The event went very well, was well attended and was a success.

#### **Summer Event 2022**

Agreed for this to be held at St Andrew's Church on Sunday 4<sup>th</sup> September. Cllr Robert Arkle to take the lead, with help from Cllr Penny Newman and Cllr Jen Makewell. It is important to include children's activities; possibly a dog show; produce a flyer asap to drum up support.

RA/PN/  
JM  
Clerk

**Bonfire and Fireworks Night 2022**

Agreed to be held on Sunday 6<sup>th</sup> November. **RESOLVED: to hold event as in previous years.** Cllr Jeff Jones to be asked for a locality grant contribution. It was confirmed that all of the £500 locality grant for the Jubilee celebrations was used up.

Clerk

**315.10 County and District Councillor reports**

Cllr Jeff Jones said that he was delighted to hear Henry Moore of the CCT being so positive, which was a very welcome contrast to some previous conversations with the CCT.

On the District Council side, there have been a lot of problems within EH Planning but these are now getting resolved.

East Herts will be receiving £1.7m from the UK Shared Prosperity Fund to be allocated over 3 years from 2022/23 - 2024/25 and administered through East Herts District Council. The focus of this spending has to be on the themes of "Communities and Place" and "Local Business".

Police priority setting: At a meeting last week Cllr Jones said he had raised concerns about increased motor cycle speeding on the A10. There seems to be evidence that action has been taken on this.

Ukraine trips: two now completed and a third is being organised for the end of July with a better and more appropriately equipped bus being used. Appeals are being made for the donation of toiletries etc.

On the County side, the bike way along the slip road between Chipping and Buntingford was completed for £28k. Vegetation clearance is required along Ermine Street to the Vicarage Road roundabout.

Covid update: the incidence of infections is rising and is currently at 1:30 in the County. Boosters are being encouraged. From 1<sup>st</sup> July, some pharmacies will cease providing a booster vax service until the autumn.

**315.11 Urgent matters received too late for the agenda.**

There is reportedly a dumped van in the parking area at Brookside, although the ownership status of the van is not clear. The police have said that since it's on private land (Clarion Housing own two properties) they cannot take any action. The van is also reportedly not insured.

Giant Hogweed is reportedly growing in the river by Brookside and in the hedgerow Buckland Bottom to Whitely Road. This plant can be extremely dangerous to people and animals. The Environment Agency no longer take responsibility for controlling it.

**Suspension of meeting for Public Comments:**

The meeting was suspended at 9.05pm

I re maintenance of the bridleway to the church, a parishioner said she understood that Bidwells (Camilla Malfroy) were land agents acting for the Diocese; the Clerk said he had been advised their remit did not cover all the land.

The meeting was called to order at 8.56pm

**315.12 Items for future agendas**

Chipping Milestone restoration and possible move to more appropriate location

Emergency Plan update (Cllr J Kenyon)

Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)

Clearance of the footway south of Buckland – not anticipated until 2023/24

JK

JK

JK

**315.13 Date of next Parish Council Meeting:**

7.30pm Monday 12<sup>th</sup> September, St Andrew's Church, Buckland.

Clerk/JK

**315.14 July Newsletter**

1. Editor: Cllr Jeff Kenyon

2. Deadlines: (i) Final copy to editor: 22<sup>nd</sup> August

(ii) Ok press for printing Newsletter and Flyer #2 to Clerk: 24<sup>th</sup> August

(iii) 140 Printed copies 30<sup>th</sup> August. (Printed by Prontaprint)

(iv) Distribution: By 31<sup>st</sup> August

JK

ALL

JK/RA

Clerk

JK/PN

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 9.30pm.

**Signed**.....**Dated**.....